

Government of West Bengal, Housing Directorate
N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of
Assistant Engineer, Electrical Sub-Division-II, Housing Directorate
P-11, C.I.T Road(4th floor), Kolkata-700014



GOVERNMENT OF WEST BENGAL
OFFICE OF THE ASSISTANT ENGINEER,
Electrical Sub-Division-II, Housing Directorate
P-11, C.I.T Road(4th floor)
KOLKATA- 700014

Memo No:-507

Date: 13/09/2024

NOTICE INVITING e-TENDER No: WBHD/AE/ESD-II/e-NIQ-4 of 24-25 OF THE ASSISTANT ENGINEER, ELECTRICAL SUB-DIVISION-II, HOUSING DIRECTORATE

The Assistant Engineer, Electrical Sub-Division-II, Housing Directorate., invites e-tender for the work detailed in the table below. (Submission of Bid through **online**)

Sl No	Name of Work	Estimated Amount (In ₹)	Earnest Money (In ₹)	Cost of Tender Documents (In ₹)	Period of completion	Eligibility of Bidder
1.	Installation of new deep tube well of size (250mmx150mm) with 250m depth by reverse circular or by direct rotary method at RHE Becharam Chatterjee Road,Kolkata 700034-SITC of new 7.5HP Submersible pump motor set along with allied E.I works and feeder pillar box on proposed new deep tube well at Becharam Chatterjee RHE under Budge Budge Electrical Section	ITEM RATE	As mentioned in Sl. No. 19.	Nil	21 DAYS	Bonafied electrical contractor having enough financial capabilities & experience in execution of similar nature of works in Govt. Departments. (Provided fulfill the below noted criteria by all)

Necessary Earnest Money will be deposited by the bidder electronically: online amounting to Rs. 4753.00/- (minimum) through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal in favour “Executive Engineer, Electrical Division-I, Housing Directorate.” Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name(ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD. Bidders eligible for exemption of EMD as per Govt. rule may avail the same and necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statuary bid Documents. **The L1 bidder shall submit the hard copy**

of the same to the office of Assistant Engineer, Electrical Sub-Division-II, Housing Directorate. under sealed covered adding the rest amount, if any, to fulfil 2% of the Quoted amount in separate demand draft in favour ““Executive Engineer, Electrical Division-I, Housing Directorate.” after issuance of LOA.

- (1) **Both Technical bid and Financial Bid** is to be submitted concurrently duly digitally signed in the website <http://etender.wb.nic.in>
- (2) The **Financial Offer** of the prospective tenderer will be considered only if the **Technical Documents** of tenderer found qualified by the **Assistant Engineer, Electrical Sub-Division-II, Housing Directorate..** The decision of the Assistant Engineer, **Electrical Sub-Division-II, Housing Directorate.** will be final and absolute in this respect. The both list of Qualified Bidders will be displayed in the website and also in the Notice Board of the office of of the Assistant Engineer, **Electrical Sub-Division-II, Housing Directorate.** on the scheduled date and time.
- (3) **Eligibility criteria for participation in the tender:-**
 - (i) (a) The contractor who have been delisted or debarred by any Government Department shall not be eligible in any way. An undertaking in this respect should be given stating thereby that the Firm has not been delisted or debarred or penalized for any reasons out of work by any Government Department.
(b) Subletting of contract is strictly prohibited.
 - (ii) **The prospective bidders shall have in their full time engagement experienced technical personnel, the minimum being one Electrical Engineering Degree holder (compulsory) or one Electrical Engineering Diploma holder (preferable) (Authenticated documents in respect of qualification and engagement (contract agreement copy) shall be furnished for Technical Evaluation.) [Non statutory Documents].**
 - (iii) **The Bidder must have valid Electrical Contractors License with Electrical Supervisor holding Supervisor competency on the parts 1,2,4,11 as per I.E. Rules or equivalent National Supervisors Certificate of competency. The bidder should have the acknowledgement of authentication from Directorate of Electricity, West Bengal in respect of the Supervisor attached with the firm. The contractor shall have scan copy of valid electrical contractor license and valid supervisor competency certificate with proper engagement/appointment letter incl. mentioning time validity.**
 - (iv) The prospective outside bidders shall have satisfactorily completed **as a prime agency** during the last 5(five) years prior to the date of issue of this Notice at least one work of similar nature under authority of State/ Central Govt., State / Central Govt. undertaking/ Statutory Bodies Constituted under the Statute of the Central / State Govt. and having a magnitude of **having a magnitude of 40(forty) percent or 2 nos similar nature work each having minimum 30% of Amount put to tender (minimum) (price updated @10% per annum, compoundable from the date of completion of work) in a single job or one single running work of similar nature of which has been completed to the extent of 80% or**

Government of West Bengal, Housing Directorate

N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of

Assistant Engineer, Electrical Sub-Division-II, Housing Directorate

P-11, C.I.T Road(4th floor), Kolkata-700014

more of which is not less than of **Amount put to tender (minimum)** ; In case of running work, only those bidders who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. Tender required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency that is the tenderer in a single job: [Non statutory Documents]

N.B.:- A) Completion certificate should contain a) Name of work, (b) Name & address of Client, (c) Amount put to tender, (d) Date of commencement of work (e) Date of completion of work. (f) Final Bill value.

B) Any intending bidders who have failed to execute more than one works contract under any Directorate of this Department and was terminated by any sub rule under clause of Tender Form No. 2911 or terminated under any clause by the Engineer-in-charge during last 3(three) years will not be eligible to participate for this work.

- (v) Valid upto date clearance of Income Tax return / Professional Tax Clearance Certificate /P.T. (Deposit Challan) / Pan Card /GST Registration Certificate (**Valid 15 digit Goods & Service Tax payer Identification Number (GSTIN) under GST Act 2017**) / Voter ID Card for self identification, valid dealership certificate in case of Dealer to be accompanied with the Technical Bid Documents, Income Tax Acknowledgement Receipt for latest assessment year to be submitted. [Non statutory Documents]

Note :- As per Notification No. 4374-F(Y), Dated. 13th July, 2017 ----“Tax invoice (s) needs to be issued by the supplier for raising claim under the contract showing separately the Tax charged in accordance with the provisions of GST Act 2017”.

- (vi) The intending bidder must upload the contact mobile phone number and the e-mail Id of the company duly signed by the applicant(Non-Statutory documents). **Bidder must have office at Kolkata**
- (vii) The prospective outside bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated non- responsive.)
- (viii) The available **Bid capacity** (to be calculated on the basis of prescribed format) of the prospective applicant shall not be less than the estimated amount put to tender.
- (ix) In case of Proprietorship, Partnership Firms and The Company Tax Audit Report in 3CD Form are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account in favour of applicant. No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents)
- (x) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application. (Non-Statutory documents). [Outside bonafide resourceful partnership firm whose one or more partners deceased in the past will not have right to participate in the tender, since partnership firm dissolved on the date of death of the constituted partners. Read with PW Deptt. Order no. 292 A/PW/O/10C-10/12 Dt. 12/09/2013]

Government of West Bengal, Housing Directorate

N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of

Assistant Engineer, Electrical Sub-Division-II, Housing Directorate

P-11, C.I.T Road(4th floor), Kolkata-700014

- (xi) Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application.
 - (xii) A prospective outside bidder participating in a single job either individually or as partner of a firm or in Joint Venture shall not be allowed to participate in the same job in any other form.
 - (xiii) A prospective outside bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm or in Joint Venture. If found to have applied severally in a single job, all his applications will be rejected for that job.
 - (xiv) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.
 - (xv) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
 - (xvi) Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.- Op. Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. for the year 2012 and also submit documents of the society consists at least 10(ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering as per memo no.- 44-A/4M-11/2001 dated 09/01/2004 of Deputy Secretary-III, PWD. Privilege will be allowed as per G.O. No.- 378(9)-A/PW/O/10C-17/05 dated 31/05/2005 OF P.W.D Accounts Branch by Deputy Secretary-III, PWD including necessary documents in support of the statement and along with other relevant supporting papers. [Non Statutory Documents].
 - (xvii) **Intending bidder must have thorough knowledge about the sites where actual execution of work will be done. No excuse will be entertained later.**
 - (xviii) **No deviation of product range towards lower version which is mentioned in technical bid will be allowed at the time of execution.**
 - (xix) **If any bidder does not quote any rate against any particular item, it will be considered that the bidder is bound to execute the work upto stipulated quantity free of cost i.e. no amount will be claimed against that item for execution upto stipulated quantity mention in the BOQ.**
 - (xx) **Intending bidders while attending Pre-bid meeting should come with written document for the points to be discussed and proposed to be incorporated in BOQ / NIT, otherwise no action will be taken for BOQ / NIT modification / corrigendum / addendum as the case may be.**
- (4) The prospective Bidder shall establish field testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.
- (5) **Conditional bid or bid with clause or price variation will be rejected**
- (6) **No mobilization /secured advance** will be allowed.
- (7) **Bids shall remain valid** for a period not less than 120 (one hundred and Twenty) days from the last date of submission of Financial Bid / Sealed Bid. **If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.**
- (8) Agencies shall have to arrange for storing of materials, labour shed etc. at their own cost and responsibility.
- 10) i) **Constructional Labour Welfare Cess** will be deducted from every Bill of the selected agency as per existing Govt.rules
- ii) As the work in nature of non-commercial & non-industrial will be executed in a Government premises and user is also Govt. Department, provision of service tax is not considered.

Government of West Bengal, Housing Directorate

N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of

Assistant Engineer, Electrical Sub-Division-II, Housing Directorate

P-11, C.I.T Road(4th floor), Kolkata-700014

(11) The clause-25 of condition of contract of the printed agreement W.B. form no. 2911 is to be treated as per order no. 5696-F(Y) dated 01.10.2019 of The Additional Chief Secretary, Finance Dept., Audit Branch, Govt. of West Bengal.

(12) **Tendering authority will have discretion to allow permission to any Firm for 1(one) or more job. Subject to capacity of financial strength and thereby their performance report over credential for work.**

(13) Important Information : - (Date & Time schedule)

Sl.	Particulars	Date & Time
1.	Date of uploading of N.I.T Documents online (Publishing Date)	13/09/2024
2.	Documents Download / Sale Start date (Online)	13/09/2024 from 06.55 p.m
3.	Date of Pre-bid Meeting	18/09/2024 from 12:30 p.m
4.	Bid submission Start date (Online)	19/09/2024 from 02.00 p.m
5.	Document download/Sale End date	27/09/2024 upto 12.00 p.m
6.	Bid submission Closing date (Online)	27/09/2024 upto 03.00 p.m
7.	Bid opening date for Technical proposals (Online)	03/10/2024 after 03.00 p.m.
8.	Last Date of submission of original copies for the cost of EMD (Off line) by the Lowest bidder	Will be mentioned after financial evaluation

N.B.:- In case of any unscheduled holiday on the aforesaid date (only sl. no.-7), the next working day will be treated as schedule/prescribed date for the same purpose.

(14) **LOCATION OF CRITICAL EVENT: -**

Bid Opening



**O/o the Assistant Engineer,
Electrical Sub-Division-II, Housing Dte.
P-11, C.I.T Road(4th floor)
Kolkata-700014
Telephone No.: (033)-2265-7593(off.)**

(15) The Agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the Engineer-in-Charge at his own cost for a period of **1 (one) year** from the date of completion of the work. If any defected/damage is found during the period as mentioned above, the contractor shall make the same good at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The Agency will have to quote his rate considering the above aspect. Also the Prospective Bidders shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work and a period of 1(one) year from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge may be considered towards release of full Security Deposit. A retention towards Performance Security amounting to 10 (ten) percent (including 2% Earnest money) of the billed amount shall be made by the Executive Engineer from 1st R.A. bill to Final bill. In cases of Refunding and Releasing of 100% Security Deposit held with the Government, arising out from works contract, Security Deposit will be released after issuance of Completion Certificate on submission of unconditional BANK GUARANTEE by the Contractor for the Security Deposit subject to the conditions laid in Government of West Bengal, Public Works Department, CRC Branch notification no. 52-CRC/2M-06/2014 dtd. 27.10.2014 issued by Principal Secretary to the Government of West Bengal, Public Works Department.

No interest would be paid on the Performance Security Deposit.

(16) All Bidders are requested to present in the office of the Assistant Engineer, **Electrical Sub-Division-II**, during opening the financial bid. **Assistant Engineer, Electrical Sub-Division-II, Housing Directorate** may call **Open Bid / Seal Bid** after opening of the said bid to obtain the suitable rate further, if it is required. No objections in this respect will be entertained raised by any Bidder who will present or absent during opening of bid. No informal Bidder will be entertained in the Bid further.

(17) Site of work and necessary drawings may be handed over to the agency phase wise. Copy of the layout drawing shall be submitted by the contractor to the dept. for approval. No claim in this regards will be entertained.

(18) **Price preference** will be allowed as per prevailing government Order No. 1110F dated 10/02/2006 of Special Secretary, Finance Department, Govt. of West Bengal.

(19) Earnest Money: -

(A) Necessary Earnest Money will be deposited by the bidder electronically: online amounting to Rs. 4753.00/- (minimum) through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal in favour “Executive Engineer, Electrical Division-I, Housing Directorate.”. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name(ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD. Bidders eligible for exemption of EMD as per Govt. rule may avail the same and necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statuary bid Documents. **The L1 bidder shall submit the hard copy of the same to the office of the Assistant Engineer, Electrical Sub-Division-II, Housing Directorate. under sealed covered adding the rest amount, if any, to fulfil 2% of the Quoted amount in separate demand draft in favour “Executive Engineer, Electrical Division-I, Housing Directorate.” after issuance of LOA.** This clause is also applicable for all categories of applicants except those are exempted as per Government Order no. 1110F, dated 10/02/2006 of Special Secretary Finance Department, Govt. of West Bengal.

(B) As per memo no. -3975-F(Y) dated 28/07/2015 of Finance Department, Audit Branch, Govt. of West Bengal, the system of online submission of Earnest Money Deposit / Tender fees by the bidders participating in e-procurement through state Government e-procurement portal of Stat Govt. departments and it's subordinate offices, PSUS, Autonomous and Local Bodies, PRIs etc. will be mandatory with effect from 1st September, 2016. Refunds / settlements will be made as per procedures laid down in the said memo. Therefore, with effect from 1st September, 2016 no Demand Draft or anything like this will be entertained as Earnest Money Deposit / Tender fees in respect of e-tender.

However such Demand Draft / Pay Order of lowest bidders shall invariably have to be deposited by the intending tenderer/quotationer or to be sent by post / courier to the Tender / Quotation Accepting Authority before the time fixed above, for which Tender Accepting Authority will not be held responsible for late delivery or loss of the Demand Draft / Pay Order so mailed through post / courier. Any tender / quotation without such Demand Draft/ Pay Order shall be treated as informal and shall automatically stand cancelled. If lowest bidder does not deposit Earnest money in the aforesaid shape within the stipulated time, he / she will be black listed as per G.O.

(20) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

Government of West Bengal, Housing Directorate
N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of
Assistant Engineer, Electrical Sub-Division-II, Housing Directorate
P-11, C.I.T Road(4th floor), Kolkata-700014

- (21) (A) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Assistant Engineer, **Electrical Sub-Division-II, Housing Directorate** reserves the right to reject any application for purchasing Bid Documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.
- (B) The Assistant Engineer, **Electrical Sub-Division-II, Housing Directorate** reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- (22) **Refund of EMD:** The Earnest Money of all the unsuccessful bidders will be refunded through online process after uploading **AOC (Award of Contract) procedure** as per Government Order 3975-F(Y), dated 28/07/2006 of Secretary Finance Department, Govt. of West Bengal.
- (23) **Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before tendering the bids.**
- (24) **Conditional/ Incomplete tender will not be accepted.**
- (25) The intending Bidders are required to quote the rate **on line. (both words & figures)**
- (26) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- (27) **Guiding schedule of rates:** - As per Public Works Directorate (Electrical) Schedule Book.
- (28) At any stage during the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper, which the Bidder uploaded during bidding process, found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
- The Assistant Engineer, **Electrical Sub-Division-II, Housing Directorate** reserves to right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- (29) In this case if there be any objection regarding prequalifying the Agency that should be lodged to the Assistant Engineer, **Electrical Sub-Division-II, Housing Directorate** within 24 hrs from the date of publication of qualified agencies and beyond that time schedule no objection will be entertained by the Assistant Engineer, **Electrical Sub-Division-II, Housing Directorate**.
- (30) Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential and other original documents of the lowest bidder so uploaded on-line if found necessary. After verification if it is found that the documents submitted by the lowest bidder is either manufactured or false in that case work order will not be issued in favour of the said bidder under any circumstances.
- (31) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later

Government of West Bengal, Housing Directorate

N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of

Assistant Engineer, Electrical Sub-Division-II, Housing Directorate

P-11, C.I.T Road(4th floor), Kolkata-700014

notification will supersede former one in following sequence.

- (i) Form No: 2911
- (ii) N.I.T
- (iii) Special Terms & Conditions.
- (iv) Technical Bid.
- (v) Financial Bid.

(32)Qualification Criteria: -

The tender inviting & Accepting Authority through an “Evaluation Committee” will determine the eligibility of each bidder, the bidders shall have to meet all the minimum regarding.

- (a) Financial Capacity.
- (b) Technical Capability comprising of personal & equipment capability.
- (c) Experience / Credential: -

The eligibility of a bidder will be ascertained on the basis of the self attested documents in support of the minimum criteria as mentioned in a, b, c above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder will be out rightly rejected at any stage without any prejudice.

(33) Penal measures of suspension and debarment of suppliers, contractors and consultants who are participating in the tender process as well as selected for execution of public works for their false declaration or forgery or falsification of records submitted or failure to execute committed contract or for their to perform contractual obligations and there by resulting delay in execution of public works or execution of faulty works will be taken as per rules.

(34) Additional Performance Security @ 10% of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the Estimated Amount put to tender. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any Scheduled Bank before issuance of the Work Order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his Earnest Money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc, may be taken. The Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, it required. As per G.O. No. 4608-F(Y) Dated, 18th July, 2018 of Assistant Chief Secretary, Finance Department, Audit Branch, Government of West Bengal.

INSTRUCTION TO BIDDERS
SECTION – A

1. General guidance for e-Tendering

Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

2. Registration of Contractor

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in> (the web portal of public works department) the contractor is to click on the link for e-Tendering site as given on the web portal.

3. Digital Signature certificate (DSC)

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate(DSC) for submission of tenders, from the approved service provider of the National Information's Centre(NIC) on payment of requisite amount details are available at the Web Site stated in **Clause 2 of Guideline to Tenderer** DSC is given as a USB e-Token.

4. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in **Clause 2 using the Digital Signature Certificate**. This is the only mode of collection of Tender Documents.

5. Participation in more than one work

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

6. Submission of Tenders.

General process of submission, Tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

A-1. Statutory Cover Containing

Government of West Bengal, Housing Directorate

N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of

Assistant Engineer, Electrical Sub-Division-II, Housing Directorate

P-11, C.I.T Road(4th floor), Kolkata-700014

- i. Prequalification Application (Sec-B, Form – I)
- ii. Demand Draft/ Bankers Cheque towards cost of tender documents/ original documents as prescribed in the NIT, against each serial of work in favour of Executive Engineer concerned with the work.
- iii. Demand Draft/ bankers Cheque towards earnest money(EMD) as prescribed in the NIT against each of the serial of work in favour of the Concerned Executive Engineer, P.W. Directorate.
- iv. Tender form No. 2911 and NIT with all agenda & corrigendum (**download properly & upload the same Digitally Signed**). **The rate will be quoted in B.O.Q. Quoted rate will be only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911 the tender liable to summarily rejected**).
- v. Current Affidavits (Ref:- format for general affidavit shown in “Y”, Section- “B”)
- vi. Valid current dealership/Manufacturer’s authorization certificate in case of Dealer/other bidders.

A-2. Non statutory Cover Containing

- i. Up-to-date Professional Tax(PT) deposit receipt challan, Pan Card, IT Saral for the Assessment year 2022-23/2021-22, GST Registration Certificate
- ii. Registration Certificate under Company Act. (if any).
- iii. Registered Deed of partnership Firm/ Article of Association & Memorandum
- iv. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- v. Tax Audited Report in 3 CD Form along with Balance Sheet & Profit & Loss A/c for the last three years(year just preceding the current Financial Year will be considered as year –I)
- vi. Clearance Certificate for the Current Year issued by the Assistant Register of Co-Op(S) (ARCS) bye laws are to be submitted by the Registered labour Co-Op(S) Engineers’ Co.-Opt.(S)
- vii. List of Technical staffs along with structure & organization (Section – B, Form – III).
- viii. Credential for completion of at least one similar nature of work under the authority of state/ central Govt. statutory bodies under State/Central Govt. constituted under the statute of the state/ state Govt. having a magnitude of 40(Forty) percent of the Estimated amount put to tender during the last 5(five) years prior to the date of issue of this NIT is to be furnished.(Ref. **Cl. No. 4(iii)** of this NIT(Section – B, Form – V). Scanned copy of Original Credential Certificate as stated in **4(iii)** of NIT.

Note:- Failure of submission of any of the above mentioned documents **(as stated in A1 & A2)** will render the tender liable to summarily rejected for both statutory & non statutory cover.

Government of West Bengal, Housing Directorate

N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of

Assistant Engineer, Electrical Sub-Division-II, Housing Directorate

P-11, C.I.T Road(4th floor), Kolkata-700014

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGE IN THE FOLLOWING MANNER :

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub Category	Description Details
A.	CERTIFICATES	CERTIFICATES	a.VAT Registration. b. Professional Tax Registration & Upto date Challan. c.PAN. d. Latest IT receipt. e. IT-Saral for Assessment Year 2022-23/2021-22 f. Affidavits(format for general affidavit shown in “Y”, Section-B) g. GST Registration Certificate
B.	COMPANY DETAILS	COMPANY DETAILS- 1	a. Proprietorship Firm (Trade Licence) b. Partnership Firm (Partnership DEED, Trade Licence) c. Ltd. Company (Incorporation Certificate / MOA, Trade Licence) d. Society (Society Registration Copy, Trade Licence) e. POWER OF ATTORNOY
C.	CREDENTIAL	CREDENTIAL-1	a. Similar Nature of Work done & Completion Certificate which is applicable for eligibility in this Tender.
D.	FINANCIAL (INFO)	WORK IN HAND	a. AUTHENTICATED
	2021-22	P/L AND BALANCE SHEET	a.Profit & Loss and Balance Sheet (With ANNEXTURE and 3CD Form in case of TAX AUDIT)
	2020-21	P/L AND BALANCE SHEET	b.Profit & Loss and Balance Sheet (With ANNEXTURE and 3CD Form in case of TAX AUDIT)
	2019-20	P/L AND BALANCE SHEET	c.Profit & Loss and Balance Sheet (With ANNEXTURE and 3CD Form in case of TAX AUDIT)
E.	MAN POWER	TECHNICAL PERSONNEL	a.LIST OF TECHNICAL STAFFS ALOGNWITH STRUCTURES & ORGANZATION (ASPER NIT)

i) **Opening and evaluation of tender :-**

The tender will be evaluated by Assistant Engineer, **Electrical Sub-Division-II, Housing Directorate.**

ii) **Opening of Technical proposal:-** Technical proposals will be opened by the Assistant Engineer, **Electrical Sub-Division-II, Housing Directorate** and his authorized representative electronically from the web site stated using their Digital Signature Certificate.

iii) Intending tenderers may remain present if they so desire.

B.Financial proposal

- i. The financial proposal should contain the following documents in one cover(folder) i.e. Bill of quantities(BOQ) the Bidder is to quote the rate(percentage Above(+) / Below(-) / At par) online through computer in the space marked for quoting rate in the BOQ.
 - ii. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.
7. Financial capacity of a bidder will be judged on the basis of working capital and available bid capacity as mentioned in the N.I.T. to be derived from the information furnished in **FORM-I** (Section-B) i.e., Application (for Pre-qualification). If an applicant feels that his/their Working Capital beyond own resource may be insufficient, he/they may include with the application a letter of guarantee issued by a first class Bank to supplement the applicant. **This letter of guarantee should be addressed to the Tender Inviting/ Accepting Authority and should guarantee duly specifying the name of the project that in case of contract is awarded to the Bidder, the Bidder will be provided with a revolving line of credit.** Such revolving line of credit should be maintained until the works are taken over by the Engineer-In-Charge/ Employer.

8. Penalty for suppression / distortion of facts

If any tendered fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tendered will be suspended from participating in the tenders on e-Tender platform for a 3(Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the P.W. Directorate may take appropriate legal action against such defaulting tendered. The Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time the prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

9. REJECTION OF BID

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.

10. AWARD OF CONTRACT

If bid capacity is found inadequate the department would be at liberty to accept his bid only such number of work for which his capacity would permit. In such case the choice of work awarded would rest with tender accepting authority.

Government of West Bengal, Housing Directorate
N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of
Assistant Engineer, Electrical Sub-Division-II, Housing Directorate
P-11, C.I.T Road(4th floor), Kolkata-700014

AFFIDAVIT – “Y”
**(To be furnished in Non – Judicial Stamp paper
of appropriate value duly notarized)**

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
2. The under-signed also hereby certifies that neither our firm M/S _____ nor any of constituent partner had been debarred to participate in tender during the last 5 (five) years prior to the date of this NIT.
3. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
4. The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.
5. Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm & I have not applied severally for the same job.

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date _____

Government of West Bengal, Housing Directorate
N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of
Assistant Engineer, Electrical Sub-Division-II, Housing Directorate
P-11, C.I.T Road(4th floor), Kolkata-700014

SECTION – B
FORM-I
PRE-QUALIFICATION APPLICATION

To
The Assistant Engineer,
Electrical Sub-Division-II,
Housing Directorate,

Ref:- Tender for.....
..... (Name of work).....
.....
.....
.....

Dear Sir,

Having examined the pre-qualification documents (N.I.T. & Volume-I), I /we hereby submit all the necessary information's and relevant documents for evaluation. The application is made by me / us on behalf of..... In the capacity..... duly authorized to submit the order. The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith. We are interested in bidding for the works given in Enclosure to this letter.

We understand that :

- (a) Engineer -in-Charge/ Employer can amend the scope & value of the contract bid under this project.
- (b) Engineer -in-Charge/ Employer reserves the right to reject any application without assigning any reason ;

Encl:-

- 1. Prescribed forms duly filled in duplicate.
- 2. Evidence of authority to sign.
- 3. Latest brochures.

Date :-

**Signature of applicant including title
and capacity in which application is made**

Government of West Bengal, Housing Directorate
N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of
Assistant Engineer, Electrical Sub-Division-II, Housing Directorate
P-11, C.I.T Road(4th floor), Kolkata-700014

SECTION - B
FORM- III
STRUCTURE AND ORGANISATION

A.1Name of applicant :

A.2 Office Address :

i)Telephone No. :-

ii)Mobile No. :-

iii)Fax No. :-

iv)E-mail Id :-

(Mandatory)

A.3Name and address of Bankers :

A.4 Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

Note:Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

Signature of applicant including title and capacity in which application is made.

Government of West Bengal, Housing Directorate
N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of
Assistant Engineer, Electrical Sub-Division-II, Housing Directorate
P-11, C.I.T Road(4th floor), Kolkata-700014

SECTION-B
FORM-V
EXPERIENCE PROFILE

Name of the Firm :

LIST OF WORKS COMPLETED WHICH ARE SIMILAR IN NATURE AND EXECUTED DURING THE LAST FIVE YEARS IN ANY GOVT. DEPARTMENT / GOVT. UNDERTAKING / STATUTORY BODY UP TO A VALUE OF 40% OF THE ESTIMATED VALUE PUT TO TENDER

Name of Employer	Name, Location & nature of work	Contract price in Indian Rs.	Original date of Start of work	Original date of completion of work	Actual date of starting the work	Actual date of completion the work	Reasons for delay in completion (if any)

Note : a) Certificate from the Employers to be attached.

b) Non-disclosure of any information in the Schedule will result in disqualification of the firm.

SECTION – C

Special terms and conditions

C.1 General :

Unless otherwise stipulated all the works are to be done as per general conditions and general specifications as mentioned below-

(i) 'Departmental Schedule', which means the Public Works Department Schedule of Rates for Electrical.

C.2 Definition of Engineer-in-Charge and commencement of work :

The word "Engineer-in-Charge" means the Executive Engineer, P.W.(Electrical) of the concerned Division. The word "Department" appearing anywhere in the tender documents means P.W. Department, Government of West Bengal, who have jurisdiction, administrative or executive, over part of whole of the works forming the subject matter of the tender or contract. The word "approved" appearing anywhere in the documents means approved by the Engineer-in-Charge. In case, the work is transferred to any other Division, the Executive Engineer under whom the work will be executed should be treated as the Engineer-in-Charge. The work shall have to be taken up within seven days of the receipt of the work order or otherwise mentioned therein. Failure to do so will constitute a violation of the contract stipulation as regards of proportionate progress and timely completion of work and the contractor will thereby make himself liable to pay compensation or other penal action as per stipulation of the printed tender form.

C.3 Terms & Conditions in extended period :

As Clause 5 of W.B.F. No. 2911 as the case may be when an extension of time for completion of work is granted by the Engineer-in-Charge for cogent reasons for which the contractor have no control, it will be taken for granted by the working contractor that the validity of the contract is extended automatically upto the extended period with all terms and conditions rates etc. remaining unaltered, i.e. the tender is revalidated up to the extended period.

C.4 Co-operation with other agencies and damages and safety of the users :

All works are to be carried out in close co-operation with the Department and other contract or contracts that may be working in the area of work. The work should also be carried out with due regard to the convenience of the users and occupants of the adjacent locality, if any. All arrangements and programme of work must be adjusted accordingly. All precautions must be taken to guard against chances of injury or accidents to workers, users, occupants of the adjacent locality etc. The contractor must see that all damages to any property which, in the opinion of the Engineer-in-Charge are due to the negligence of the contractor are promptly rectified by the contractor at his own cost and expenses and according to the direction and satisfaction of the Engineer-in-Charge.

C.5 Transportation arrangement :

The contractor shall arrange for all means of transport including railways wagons required for carriage and supply of materials and also the materials required for the construction work. The Department may however, at their own discretion grant necessary certificates, if required, for booking of railways wagons etc. But, in case of failure of the department to help the contractor in this respect, the contractor will have arrange at his own initiative so that progress of work will not hamper and no claim whatever on this ground will be entertained under any circumstances. If railways facilities are not available, the contractor will have to depend on transport of materials by road as necessary to complete the work without claiming any extra payment from department in this regard. The contractor must consider this aspect while quoting rate.

C.6 Contractor's Site Office :

The contractor shall have an office adjacent to the work as may be approved by the Engineer-in-Charge where all directions and notice of any kind whatsoever, which the Engineer-in-Charge or his representative may desire to give to the contractor in connection with the contract, may be left or sent by post to such office or delivered to the contractor's authorized agent or representative. For such intimation to the contractor's site office, it shall be deemed to the sufficient enough to be served upon the contractor.

C.7 Incidental and other charges :

The cost of all materials, hire charges to Tools and plants, labour, Corporation/Municipal Fees for water supply, Royalty or road materials (if any), electricity and other charges of Municipalities or statutory local bodies, ferry charges, Toll charges, loading and unloading charges, handling chargers, overhead charges etc. will be deemed to have been covered by the rates quoted by the contractor inclusive of also Sales Tax (Central and/or State), Income Tax, Octroi Duty/Terminal Tax, Turnover Tax, VAT etc. All other charges for the execution of the specified work, including supply of materials and related carriage, complete or finished in all respect upto the entire satisfaction of the Engineer-in-charge of the work. No claim extra claim in this regard beyond the specified rate as per work schedule whatsoever in this respect will be entertained.

C.8 Authorized Representative of Contractor :

The contractor shall not assign the agreement or sublet any portion of the work. The contractor, may however, appoint and authorized representative in respect of one or more of the following purpose only.

- a) General day to day management of work.
- b) To give requisition for Departmental materials, Tools & Plants etc. to receive the same and sign hand receipts thereof.
- c) To attend measurements when taken by the Departmental Officers and sign the records of such measurements which will be taken of acceptance by the contractor.
- d) The selection of the authorized representatives shall be subject to the prior approval of the Engineer-in-Charge concerned and the contractor shall in writing seek such approval of the Engineer-in-Charge giving therein the name of work, Tender No., the Name, Address and the specimen signature of the representative he wants to appoint and the specific purposes as specified here-in-above, which the representative will be authorized for. Even after first approval, the Engineer-in-Charge may issue at any subsequent date, revised directions about such authorized representative and the contractor shall be bound to abide by such directions. The Engineer-in-Charge shall not be bound to assign any reason for his revised directions. Any notice correspondence etc. issued to the authorized representative or left at his address, will be deemed to have been issued to the contractor.

C.9 Power of Attorney :

The Provision of the power of attorney, if any, must be subject to the approval of the Department. Otherwise the Department shall not be bound to take cognizance of such of attorney.

C.10 Extension of time :

For cogent reasons over which the contractor will have no control and which will retard the progress, extension of time for the period lost will be granted on receipt of application from the contractor before the expiry date of contract. No claim whatsoever for idle labour, additional establishment, enhanced cost of materials and labour and hire charges of tools & plants etc. would be entertained under any circumstances. The contractor should consider the above factor while quoting this rate. Applications for such extension of time should be submitted by the contractor in the manner indicated in Clause-5 of the printed form of W.B.F. No.2911.

C.11 Clearing Of Materials :

Before starting any work, work site, where necessary, must be properly dressed , on completion of works all temporary structure or obstruction including some pipes in underground work, if any, must also be removed. All scars of construction shall be obliterated and the whole site shall be left in a clear and neat manner to the satisfaction of the Engineer-In-Charge. The cost thereof being deemed to have been included in the rates of various items of works quoted by the contractor in the schedule of probable items of works.

C.12 Supplementary / Additional items of Works :

Notwithstanding the provisions made in the related printed tender form any item of the work which can be legitimately be considered as not stipulated in the specific price schedule of probable items of work but has become necessary as a reasonable contingent item during actual execution of work will have to be done by the Contractor with prior approval of rates, if so directed by the Engineer-in-Charge and the rates will be fixed with manner as stated below: -

- a. Rate of Supplementary items shall be analyzed in the 1st instant extended possible from the rates of the allied items of work appearing in the tender schedule.
- b. Rate of supplementary items shall be analyzed to the maximum extend possible from rates of the allied items of work appearing in the P.W Department schedule of rates for Electrical along with all addenda and corrigenda of probable items of work forming part of tender document Rates for the working area enforce at the time of N.I.T.
- c. In Case, addition items do not appear in the above P.W Department Schedule of Rates, such items for the works shall be paid at the rates entered in the Public Works Department Schedule of Rates for Electrical along with all addenda and corrigenda for the working area enforce at the time of N.I.T.
- d. If the rates of the supplementary items cannot be computed even after applications of clauses stated above, the same shall be determined by analyses from market rates of material, labour and carriage cost prevailing at the time of execution of such items work. Profit and overhead charges (both together) at 10% (ten percent) will be allowed only; the contractual percentage will not be applicable.

Unbalanced market rates shall never be allowed

Contractual percentage shall only be applicable with regard to the portions of the analysis based on clauses (a),(b),(c) & (d) stated above only.

It may be noted that the cases of supplementary items of claim shall not be entertained unless supported by entries in the Work Order Book or any written order from the tender accepting authority.

C.13 Approval of Sample :

Samples of all materials to be supplied by the contractor and to be used in the work shall have to be approved by the Engineer-in-Charge and checking the quality of such materials shall have to be done by the concerned Department or as directed by Engineer-in-Charge prior to utilization in the work.

C.14 Drawings :

All works shall be carried out in conformity with the drawings supplied by this Department. The Contractor shall have to carry out all the works according to the departmental General Arrangement Drawing and Detail Working Drawings to be supplied by the Department from time to time.

C.15 Unserviceable Materials :

The Contractor shall remove all unserviceable materials, obtained during execution at place as directed. The contractor shall dressed up and clear the work site after completion of work as per direction of the Engineer-in-Charge. No extra payment will be made on this account.

C.16 Contractor's risk for loss or damage :

All risk on account of railway or road carriage or carriage by boat including loss or damage of vehicles, boats, barges, materials or labour, if any, will have to be borne by the contractor without any extra claim towards department.

C.17 Idle labour & additional cost :

Whatever may be the reason no claim on idle labour, enhancement of labour rate additional establishment cost, cost of Toll and hire and labour charges of tools and plants, railway freight etc. would be entertained under any circumstances.

C.18 Charges and fees payable by contractor :

The contractor shall pay all fees required to be given or paid by any statute or any regulation or by-law of any local or other statutory authority which may be applicable to the works and shall keep the department against all penalties and liabilities of every kinds for breach of such statute regulation or law.

C.19 Issue of Departmental Tools and Plants :

All Tools and Plants required for the work will have to be supplied by the Contractor at his own cost; all cost of fuel and stores for proper running of the Tools and Plants must be borne by the Contractor.

C.20 Realization of Departmental claims :

Any some of money due and payable to the contractor (including security deposit returnable to him) under this contract may be appropriated by the Government and set off against any claim of Government for the payment of sum of money arising out of this contract or under any other contract made by the contractor with the Government.

C.21 Compliance of different Acts :

The contractor shall comply with the provisions of the Apprentices Act, 1961, Minimum Wages Act, 1848. Contract Labour (Regulation and Abolition) Act 1970 and the rules and orders issued hereunder from time to time. If he fails to do so, Engineer-in-Charge or Superintending Engineer of the circle (H & P Works) Directorate may at his discretions, take necessary measure over the contract.

The Contractor shall also make himself for any pecuniary liabilities arising out on account of any violation of the provision of the said Act(s). The Contractor must obtain necessary certificate and license from the concerned Registering Office under the Contract Labour (Regulation & Abolition) Act, 1970.

The contractor shall be bound to furnish the Engineer-In-Charge all the returns, particulars or date as are called for from time to time in connection with implementation of the provisions of the above Acts and Rules and timely submission of the same, failing which the contractor will be liable for breach of contract and the Engineer-in-Charge may at his discretion take necessary measures over the contract.

C.22 Safety, Security and Protection of the Environment :

The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:

- (a) have full regard for the safety of all persons and the Works (so far as the same are not completed or occupied by the department).
- (b) provide and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer-in-Charge for the protection of the Works or for the safety and convenience of the public or others.
- (c) take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation.
- (d) ensure that all lights provided by the Contractor shall be screened so as not to interfere with any signal light of the railways or with any traffic or signal lights of any local or other authority.

C.23 Commencement of work :

The work must be taken up within the date as stipulated in the work order and completed in all respects within the period specified in Notice Inviting Tender.

C.24 Testing of qualities of materials & workmanship :

All materials and workmanship shall be in accordance with the specifications laid down in the contract and also as per specification of relevant IS codes and the Engineer-In-Charge reserves the right to test, examine and measure the materials/workmanship direct at the place of manufacture, fabrication or at the site of works or any suitable place. The contractor shall provide such assistance, instrument, machine, labour and materials as the Engineer-in-Charge may require for examining, measuring and testing the works and quality, weight or quantity of materials used and shall supply samples for testing as may be selected and required by the Engineer-in-Charge without any extra cost. Besides this, he will carry out tests from outside Laboratory as per instruction of Engineer-in-Charge. The cost of all such tests shall be borne by the agency and that must be considered during quoting rate.

C.25 Timely completion of work :

All the supply and the work must have to be completed in all respects within the time specified in Notice Inviting Tender from the date of commencement as mentioned in work order. Time for completion as specified in the tender shall be deemed to be the essence of the contract.

C.26 Procurement of materials :

All materials required to complete execution of the work shall be supplied by the contractor after procurement from authorized and approved source.

C.27 Rejection of materials :

All materials brought to the site must be approved by the Engineer-In-Charge. Rejected materials must be removed by the Contractor from the site within 24 hours of the issue of order to that effect. In case of non-compliance of such order, the Engineer-In-Charge shall have the authority to cause such removal at the cost and expense of the contractor and the contractor shall not be entitled to claim for any loss or damage of that account.

C.28 Issue of Departmental Materials :

Departmental materials will not be issued under any circumstances except which is clearly stated in N.I.T.

C.29 Tender Rate :

The contractor should note that the tender is strictly based on the rates quoted by the Contractor on the priced schedule of probable item of work. The quantities for various other items of works as shown in the priced schedule of probable items of works are based on the drawing and design prepared by the Department. If variations become necessary due to design consideration and as per actual site conditions, those have to be done by the contractor at the time of execution at the rate prescribed in the tender condition. **No conditional rate will be allowed in any case**

C.30 Additional Conditions :

A few additional conditions under special terms and conditions :

- C.30.1. Rate quoted shall be inclusive of clearing site including removal of surplus (both serviceable & unserviceable) earth, rubbish, materials etc. as per direction of the Engineer-in-Charge.
- C.30.2. Rate quoted shall be inclusive of West Bengal Sales Tax, Income Tax Octroi and all other duties, if any.
- C.30.3. Deep excavation of trenches and left out for days shall be avoided.
- C.30.4. Labour welfare Cess will be deducted @ 1(one) % of gross bill value as per rule.
- C.30.5. Income Tax Will be deducted from each bill of the contractor as per applicable rate and rules in force.

Government of West Bengal, Housing Directorate

N.I.T No: **WBHD/AE/ESD-II/e-NIQ-4 of 24-25** of

Assistant Engineer, Electrical Sub-Division-II, Housing Directorate

P-11, C.I.T Road(4th floor), Kolkata-700014

C.31 PROHIBITION ON SUSPENDED & DEBARRED PERSONS/ENTITIES TO PARTICIPATE IN THE BIDDING OF GOVERNMENT PROJECTS/CONTRACTS OF THE DEPARTMENT. (Vide memo no.547- W(C)/1M-387/15 Dated 16-11-2015):-

C.31.1. A person/ entity that is suspended/debarred by a procuring entity shall not be allowed to participate in any procurement process under Public Works Department during the period of suspension/ debarment unless the same has been revoked.

C.31.2. A Joint venture or consortium which is suspended/ debarred or which has suspended/ debarred member/s and /or partner/s as well as a person/entity who is a member of suspended/ debarred joint venture or consortium shall, likewise, not be allowed to participate in any procurement process under Public Works Department during the period of suspension/ debarment unless the same has been revoked.

Sd/- K.Pal
Assistant Engineer, Electrical Sub-Division-II,
Housing Directorate

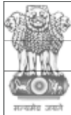
Memo No: 507/1(6)

Date:- 13/09/2024

Copy forwarded for information and circulation to the: -

- (1) Chief Engineer Housing Directorate
- (2) Additional Secretary, Housing Department for display on the website of Housing Department.
- (3) Superintending Engineer (Electrical), Planning & Works P.W.W. KIT Annex Building.
- (4) Executive Engineer, Electrical Division-I, Housing Directorate.
- (5) Assistant Engineer, Electrical Sub-Division-I, H. Dte.
- (6) Notice Board of this office.

Sd/- K.Pal
Assistant Engineer, Electrical Sub-Division-II,
Housing Directorate



West Bengal
Tenders

eProcurement System of Government of West Bengal

Tender Details

Date : 13-Sep-2024 11:48 AM



Basic Details

Organisation Chain	HOUSING DIRECTORATE H AND P WORKS (PWD) ED - I AE - ELECTRICAL SD-II		
Tender Reference Number	WBHD/AE/ESD-II/e-NIQ-4 of 24-25		
Tender ID	2024_HSD_750632_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Item Rate
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Online	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Online Bankers	S.No	Bank Name
	1	ICICI BANK
	2	ICICI NEFT/RTGS

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical
2	Finance	.xls	Financial

Other Important Documents

S.No	Category	Sub Category	Sub Category Description	Format/File
1	CERTIFICATES	CERTIFICATES	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX,LABOUR LICENCE	
2	CERTIFICATES	Provident Fund Certificate	Provident Fund Certificate	
3	CERTIFICATES	Employees State Insurance Certificate	Employees State Insurance Certificate	
4	CERTIFICATES	GST Registration Certificate	GST Registration Certificate	
5	CERTIFICATES	Bank Solvency Certificate	Bank Solvency Certificate	
6	CERTIFICATES	The Micro, Small and Medium Enterprises Certificate	The Micro, Small and Medium Enterprises Certificate	
7	CERTIFICATES	Permanent Account Number	Permanent Account Number	
8	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA, TRADE LICENCE, COMPANY REGISTRATION CERTIFICATE	
9	COMPANY DETAILS	COMPANY DETAILS 2	COMPANY DETAILS 2	
10	CREDENTIAL	CREDENTIAL 1	CREDENTIAL 1	
11	CREDENTIAL	CREDENTIAL 2	COMPLETION CERTIFICATES	
12	DECLARATION	DECLARATION FILE 1	DECLARATION FILE 1	
13	DECLARATION	DECLARATION FILE 2	DECLARATION FILE 2	
14	EQUIPMENT	LABORTARY	LABORTARY	
15	EQUIPMENT	MACHINERIES 1	MACHINERIES 1	
16	FINANCIAL INFO	PAYMENT CERTIFICATE 1	PAYMENT CERTIFICATE 1	
17	FINANCIAL INFO	PAYMENT CERTIFICATE 2	PAYMENT CERTIFICATE 2	
18	FINANCIAL INFO	WORK IN HAND	WORK IN HAND	
19	FINANCIAL INFO	TECHNICAL PERSONNEL ON CONTRACT	TECHNICAL PERSONNEL ON CONTRACT	
20	FINANCIAL INFO	SERVICE TAX	SERVICE TAX	
21	FINANCIAL INFO	P/L AND BALANCE SHEET 2019-20	P/L AND BALANCE SHEET 2019-20	
22	FINANCIAL INFO	P/L AND BALANCE SHEET 2020-21	P/L AND BALANCE SHEET 2020-21	
23	FINANCIAL INFO	P/L AND BALANCE SHEET 2021-22	P/L AND BALANCE SHEET 2021-22	
24	FINANCIAL INFO	P/L AND BALANCE SHEET FOR LAST FINANCIAL YEAR	P/L AND BALANCE SHEET FOR LAST FINANCIAL YEAR	
25	FINANCIAL INFO	P/L AND BALANCE SHEET 2022-23	P/L AND BALANCE SHEET 2022-23	
26	MANPOWER	TECHNICAL PERSONNEL	TECHNICAL PERSONNEL ON PAYROLL	
27	MANPOWER	TECHNICAL PERSONNEL ON CONTRACT	TECHNICAL PERSONNEL ON CONTRACT	

EMD Fee Details

EMD Amount in ₹	4,753	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Nil	EMD Payable At	Nil

[Click to view modification history](#)

Work /Item(s)

Title	WBHD/AE/ESD-II/e-NIQ-4 of 24-25				
Work Description	WBHD/AE/ESD-II/e-NIQ-4 of 24-25				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Tender Stage to disclose bid details to other bidders/public domain	Yes				
Tender Value in ₹	0.00	Product Category	ELECTRICAL WORKS ORG	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work(Days)	21
Location	Becharam Chatterjee Road RHE	Pincode	700034	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	P-11 C.I.T Road(4th floor)
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates			
Publish Date	13-Sep-2024 06:55 AM	Bid Opening Date	03-Oct-2024 03:00 PM
Document Download / Sale Start Date	13-Sep-2024 06:55 PM	Document Download / Sale End Date	27-Sep-2024 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	19-Sep-2024 02:00 PM	Bid Submission End Date	27-Sep-2024 03:00 PM

Tender Documents				
NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	2911r	525.22
Work Item Documents	S.No	Document Type	Document Name	Document Size (in KB)
	1	BOQ	BOQ_1659102.xls	243.00

Bid Openers List			
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	kishorofwb@gmail.com	KISHOR PAL	Kishor Pal
2.	barmanritesh@gmail.com	RITESH BARMAN	RITESH BARMAN
3.	debu_pwd@rediffmail.com	DEBOJYOTI DASGUPTA	DEBOJYOTI DAS GUPTA

Tender Properties			
Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bid Details in Public Domain stage	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

Tender Inviting Authority	
Name	Assistant Engineer, Electrical Sub-Division-II
Address	P-11 C.I.T Road(4th floor)

Tender Creator Details	
Created By	KISHOR PAL
Designation	ASSISTANT ENGINEER
Created Date	13-Sep-2024 10:45 AM

ANNEXURE

Sl No.	Name of Work with Tender ID	Estimate Amount of eNIT/eNIQ	Time of Completion
01.	Installation of new deep tube well of size (250mmx150mm) with 250m depth by reverse circular or by direct rotary method at RHE Becharam Chatterjee Road,Kolkata 700034-SITC of new 7.5HP Submersible pump motor set along with allied E.I works and feeder pillar box on proposed new deep tube well at Becharam Chatterjee RHE under Budge Budge Electrical Section. Tender ID :- 2024_HSD_750632_1	NA (Quotation)	21 DAYS